

November 03, 2023

ADDENDUM #1

**REQUEST FOR PROPOSAL:
MEADOWLANDS ACTION PLAN FOR SAFETY - MAP4S**

To All Interested Parties:

PLEASE BE ADVISED that the New Jersey Sports and Exposition Authority (“NJSEA”) is providing this addendum to the Request for Proposal (“RFP”) for the purpose of providing responses to questions from Interested Parties.

The NJSEA is providing the following written responses to questions submitted by various Interested Parties.

Q1: The RFP states that “involvement of Small/Minority/Women/Disadvantaged/Veterans businesses is strongly encouraged”. However, a specific percentage goal is not presented in the RFP. Is there a formal SBE/MBE/WBE/DBE requirement?

A1: No. However, as noted in the RFP, the involvement of Small/Minority/Women/Disadvantaged/Veterans businesses is strongly encouraged. Please see “Section E. Contracting with Small and Minority Businesses, Women's Business Enterprises” on page 17 of the RFP for reference to applicable federal procurement standards for “Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.”

Q2: Task 5 lists the following as prioritization and ranking criteria:

- Consider flood resilience and preparedness
- Support sustainability considering climate change
- Cause least adverse impacts on environment
- Reduce GHG emissions

As these criteria are not part of federal guidance for safety prioritization and it is assumed that these additional considerations are important to NJSEA and their environmental stewardship mission. The environmental and economic impacts of project alternatives are not referenced in the USDOT SS4A requirements as evaluation criteria nor are they a part of the guiding principles of the Safe System Approach currently being used as the safety framework by USDOT. Please clarify if these issues are to be applied in project prioritization with the same / similar weight as the federally prescribed criteria.

A2: All aforementioned criteria are required under the MAP4S Project grant agreement between NJSEA and FHWA. Delineating multifaceted safety improvement projects satisfying these criteria is desirable by the Authority and FHWA.

Q3: Due to the recent bankruptcy filing of WEJO and their current restrictions from collecting or providing data of any kind, does NJSEA currently have any historical data from WEJO related to hard braking to build from.

A3: NJSEA does not have any hard braking historical data. However, some firms have an access to this historical data.

Q4: “Firm qualifications (no more than 5 pages per firm)”. Is it truly 5 pages per each firm within each proposal team, or 5 pages for all firms total within one team?

A4: Five pages per each firm within each proposal team.

Q5: The RFP does not specify font size, margins, or page size requirements within the page limits. Is there a requirement / preference?

A5: We prefer to have proposals with a font size of no less than 12-point Times New Roman, 1-inch margins on all sides, single-spaced, and page numbers.

Q6: If we use dividers, will they be counted toward the page limit?

A6: Yes; we encourage you to design each page of your proposal wisely to accommodate narrative, highlighted texts, graphs, and pictures efficiently.

Q7: It is unclear whether the NJSEA expects submission of the Technical Proposal, Cost Proposal, and Required forms as separate PDF files or as a single document. Please clarify.

A7: We prefer to have one pdf file for the Technical proposal and forms except the Cost proposal form, which should be submitted as another PDF file.

Q8: What is required of the sample of recent related work performed by the firm? (page 20, Section 1.5, B.8)

A8: Please state the name of the firm, which should be the prime proposer or one of the proposer’s team members, which performed this work, a project manager of the firm, a project manager of contracting agency with his/her contact information, the period of performance and completion date, the scope of work, tasks performed, and one sentence per each task describing the work performed. If the final report is publicly available online, please provide the URL for the report.

Q9: There are three areas in the RFP regarding the forms that do not align. Please clarify which forms are required and what order you would like them in:

- Page 18 states these are the required forms:
 - 2.1 Proposal Submittal Form
 - 2.2 Affidavit of Authorization (must be notarized)
 - 2.3 Non-Collusion Affidavit (must be notarized)
 - 2.4 Moral Integrity Affidavit (must be notarized)
 - 2.5 Corporate Resolution Form
 - 2.6 MacBride Principals Form
 - 2.7 Set-off for State Tax
 - 2.8 Sub-Consultant Identification Form
 - 2.9 Experience Affidavit Form
 - 2.10 Cost Proposal Forms
 - 2.11 SBE/MBE/WBE/VBE/DBE certification

- Page 30 states these are the required forms:
 1. Proposal Submittal Form
 2. ~~SBE/DBE/MBE/WBE/VBE Certificate~~
 3. Affidavit of Authorization (must be notarized)
 4. Non-Collusion Affidavit (must be notarized)
 5. Moral Integrity Affidavit (must be notarized)
 6. Corporate Resolution Form
 7. MacBride Principals Form
 8. Set-off for State Tax
 9. Sub-Consultant Identification Form
 10. Experience Affidavit Form
 11. SBE/DBE/MBE/WBE/VBE certification

A9: Please see the underlined red text above indicating additions and the strikethrough red text above indicating deletions, which modifies and revises Section 1.2.B in Page 18 and Section 2.2 in Page 30 of the RFP. Please submit forms in the order described above.

This Addendum modifies applicable sections of the RFP. It is the responsibility of the Interested Party to ensure that all changes are incorporated into the original RFP. All documents distributed as part of this procurement are available at the public notice section of the NJSEA website: <https://www.njsea.com/public-notices/>