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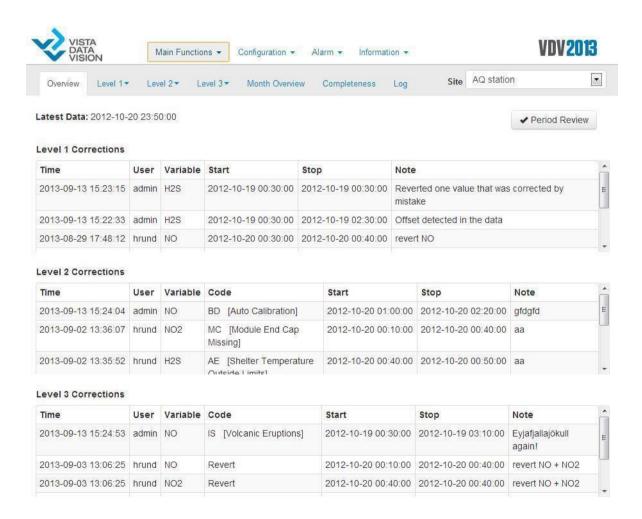
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# Continuous Air Quality Data Collection VISTA – DataVison - QAQC MANUAL

### 1. Audit station

QA/QC stations can be audited through the Quick View of the VISTA interface by the operator and system administrator.

When auditing a station, the auditor may select which level (1,2 or 3) they review and whether they wish to do a manual or bulk edit. Audits must be done in the correct order, which means that a time period must be selected as reviewed for Level 1 to be able to audit it for Level 2.



### 2. Level 1 Corrections

Level 1 corrections aim to locate erroneous data and either correct it or mark it as faulty record. The real time data stream is checked once daily by the operator to timely detect any sensor damage or malfunction. The sensors are on a semi-automated calibration schedule and are calibrated monthly. In our 10 year experience, sensor drift has not been a reoccurring issue, hence alarms are only set up for the sensors exceeding or failing to reach the established concentration thresholds

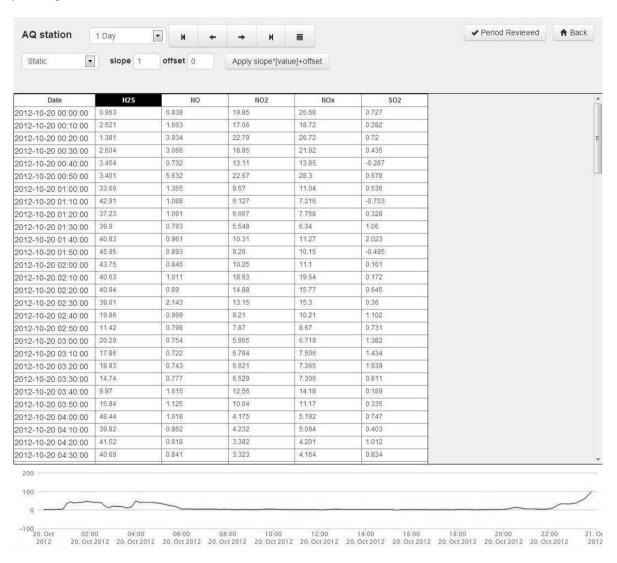
The established ranges are below:

Variable	Dimension	Min	Max
CO <sub>2</sub>	ppm	400	800
SO <sub>2</sub>	ppb	1.00	200
со	ppb	0.00	3.00
O <sub>3</sub>	ppb	0.00	100
NO <sub>x</sub>	ppb	0.00	100

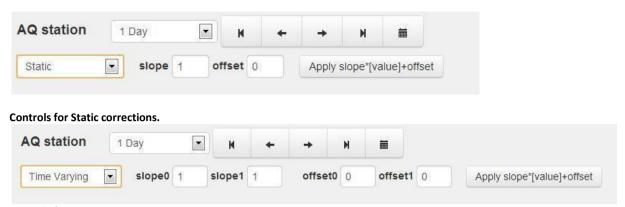
### 2.1 Manual Edit

Manual edit lets the operator correct data manually. They can select one or more cells for one or more variables. The manual correction can be made statically or time varying. They need to fill out the slope and offset values for the correction.

To display data in the graph below the table, they can select the header of a field in the table by pressing on it.



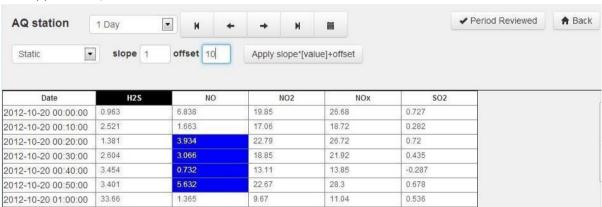
The manual correction can be made statically or time varying.



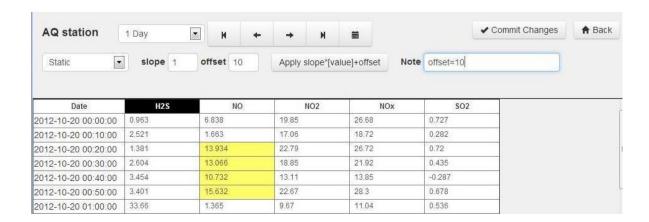
**Controls for Time Varying corrections.** 

#### 2.1.1 Correct Data

To manually edit data, the operator needs to start by applying the changes (while editing, the selected cells appear blue)



- Select the cells you want to edit
- Select either Static or Time Varying type
- Fill out the slope(s) and offset(s)
- Press the Apply button



The values in the selected cells are now shown updated but have not yet been saved. The updated values have a yellow background color until the changes have been committed.

If the changes are correct, then the next step is to save the changes.

- Fill out the Note field. A note must always be entered when committing changes.
- Press the Commit Changes button



When the correction has been committed, a notification appears that your Modifications have been saved and the corrected cells appear green.

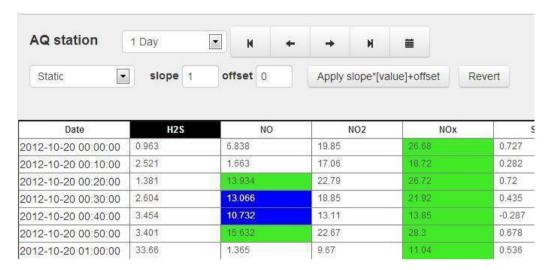
All corrections are logged. A new line for the committed correction appears at the main page



The log entry for the Level 1 correction.

#### 2.1.2 Revert Correction

It is possible to undo changes and revert back to the raw value.

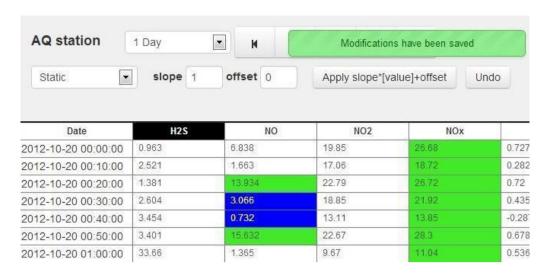


#### To revert edited cells

- Select the cells you want to revert. Note only corrected values (shown with a green background) can be reverted
- Press the Revert button



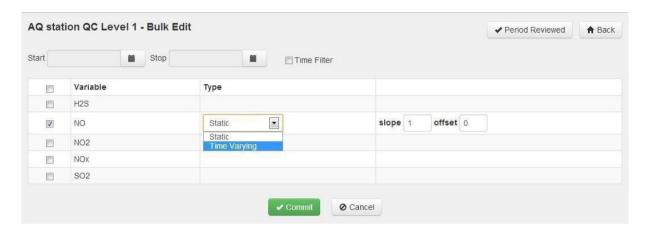
- Fill out the Note field
- Press the Commit Changes button

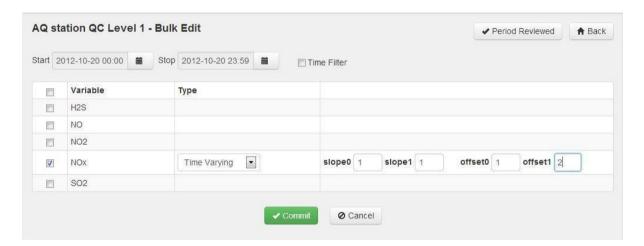


• A notification appears that your modification have been saved

### 2.2 Bulk Edit

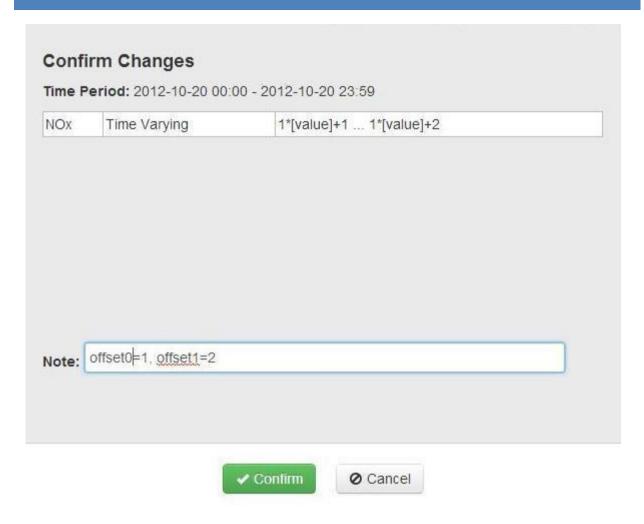
Bulk edit makes it possible to make corrections for a selected time period. As in manual edit, slope and offset needs to be set and it's possible to select between static or time varying editing. Additionally, time and date periods need to be defined.





To edit the data, you need to start by selecting variables and setting their slopes and offsets.

- Select the start and stop date
  - o If time filter is needed, check the Time Filter and select the hours you want the corrections be made between
  - o Time filter can also be used when editing needs to be done every x days
- Check the variables you want to edit
- Select either Static or Time Varying type
- Fill out the slope(s) and offset(s)
- Press the Commit button



Next you need to confirm the correction of the data

- Fill out the Note field
- Press the Confirm button

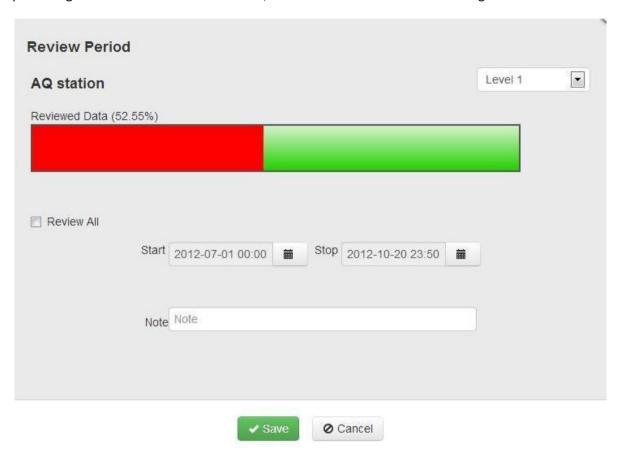
A new line for the committed correction appears at the main page



The log entry for the Level 1 correction.

### 2.3 Period Review

Reviewing a period, makes it possible to correct data on the next level. The colored bar displays the percentage of the data has been reviewed, red indicates unreviewed data but green reviewed data.



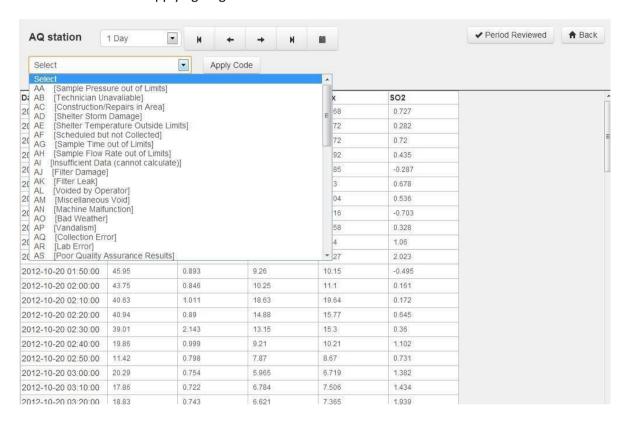
- Select the appropriate level
- Select the time period to review
- Fill out the Note field
- Press the Save button

### 3. Level 2 Corrections

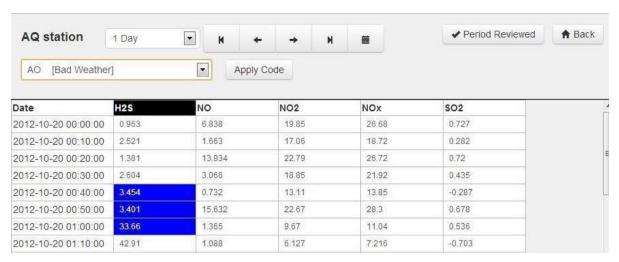
Level 2 correction allow the operator to note the reason the error(s) occurred in the first place. Level 2 correction notes become part of the QA/QC-d data set and are downloaded along with the data table.

#### 3.1 Manual Edit

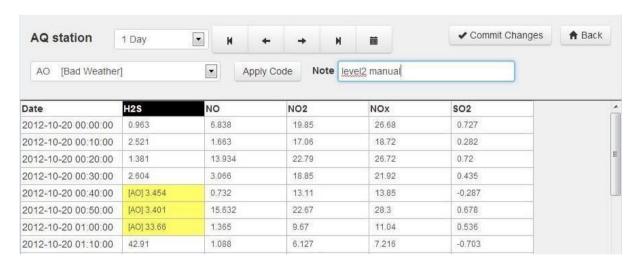
When a period has been reviewed for Level 1, it's possible to make corrections for Level 2. Level 2 corrections consist of applying Flags to data.



#### 3.1.1 Correct Data



- Select the cells you want to edit in the table
- Select the code to be applied
- Press the Apply Code button



After applying the changes, the cell color changes from blue to yellow and the appropriate code has been added in front of the value

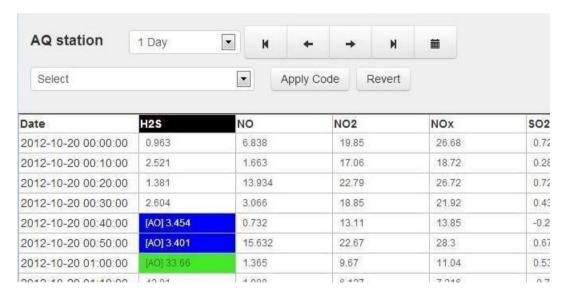
- Fill out the Note field
- Press the Commit Changes button



When the changes have been committed the cell color changes from yellow to green

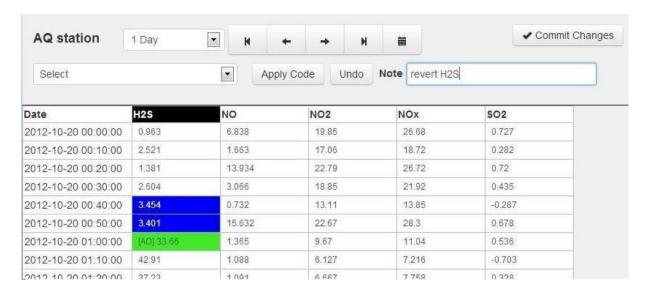
#### 3.1.2 Revert Correction

The changes in Level 2 can be reverted manually like the changes in Level 1.



To revert edited cells

- Select the cells you want to revert (they should be colored green)
- Press the Revert button



The code in front of the value has been removed

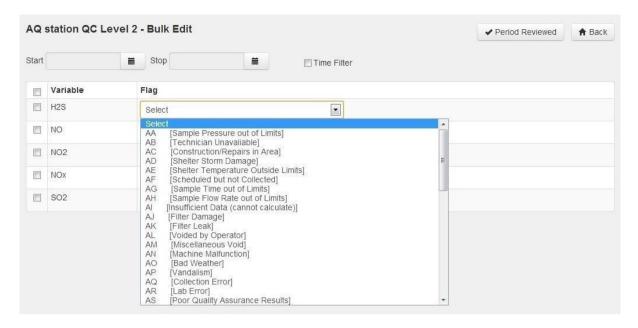
- Fill out the Note field
- Press the Commit Changes button



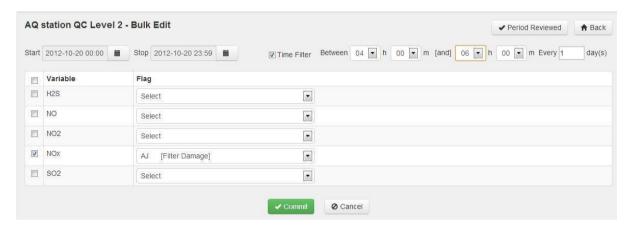
A notification appears that your modification have been saved

#### 3.2 Bulk Edit

Bulk Level 2 corrections consist of applying Flags to data for a selected time period. Bulk edit can be very useful when working with a station that uses periodic processes, for example running a span check every day between 11:00 and 12:00. It is then possible to select the variables, select the appropriate flag and then set the Time Filter to only updated values between 11:00-12:00.

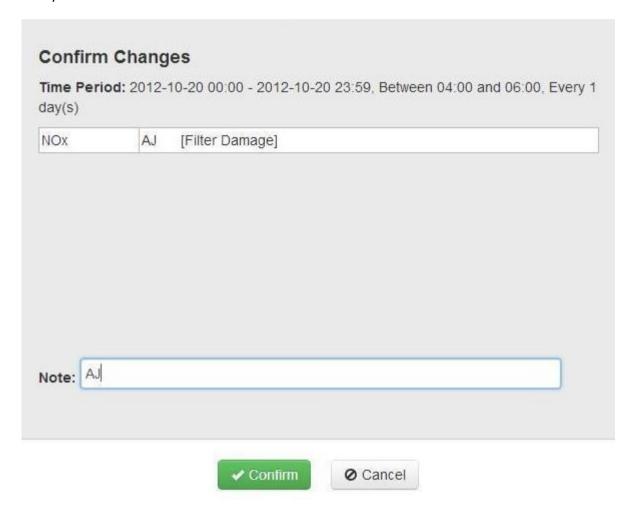


To bulk edit data, you need to start by selecting variables and setting flag.



- Select the start and stop date
  - If time filter is needed, check the Time Filter and select the hours you want the corrections be made between
  - Time filter can also be used when editing needs to be done every x days
- Check the variables you want to edit
- Select the flag you want to use
- Press the Commit button

Next you need to confirm the correction of the data

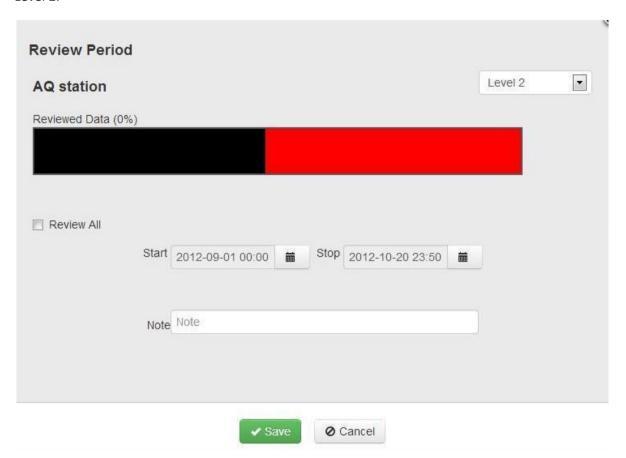


Notice that the Confirm window lists all Variables that will be updated and the selected Time Period and the Time Filter if selected.

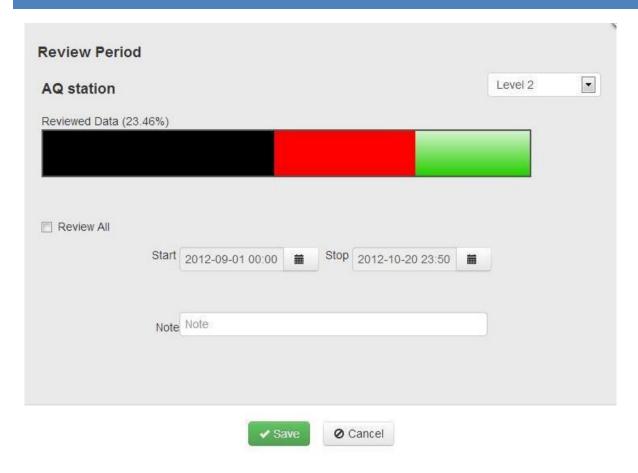
- Fill out the Note field
- Press the Confirm button

### 3.3 Period Review

The data needs to be reviewed for Level 2 to make it possible to correct the data for the same time period for Level 3. It's only possible to review the data for time period that is colored red because that data has been reviewed for Level 1. The colored bar displays the percentage of the data has been reviewed, black indicates the data that hasn't been reviewed in the previous level (Level 1), red indicates unreviewed data in Level 2 and green the data that has been reviewed in both Level 1 and Level 2.



- Select the appropriate level
- Select the time period to review
- Fill out the Note field
- Press the Save button

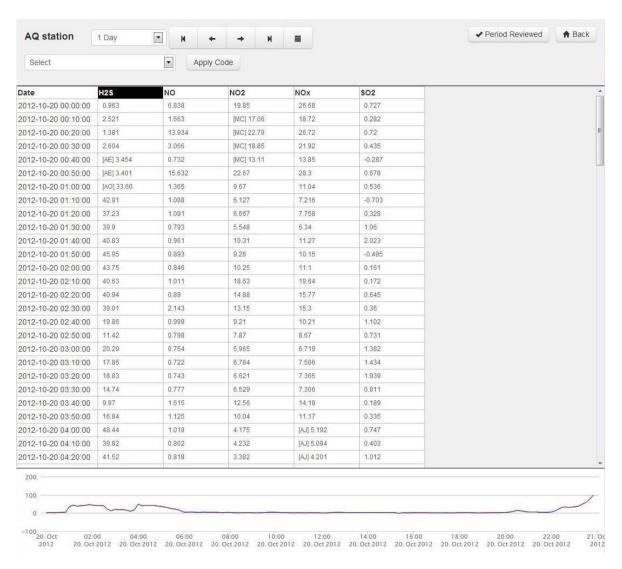


After the Save button has been pressed the selected reviewed period is now shown green.

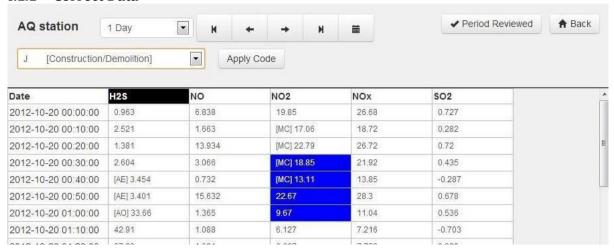
### 4. Level 3 Corrections

### 4.1 Manual Edit

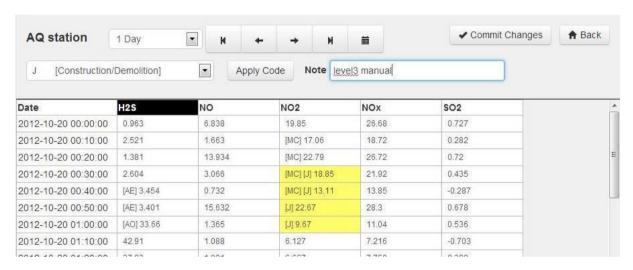
After period has been reviewed for previous levels, it's possible to make corrections for Level 3. A flag is applied to the values being edited. When manually editing Level 3, it's possible to see the values that have been corrected for Level 2.



#### 4.1.1 Correct Data



- Select the cells you want to edit in the table
- Select the code to be applied
- Press the Apply Code button



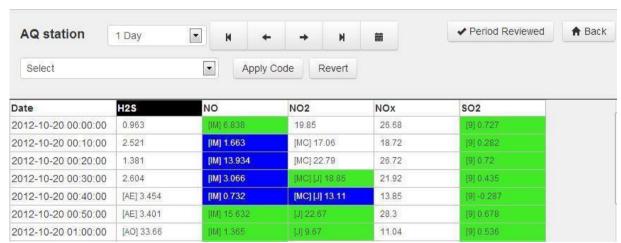
After applying the changes, the cell color changes from blue to yellow and the code has been added in front of the value and the code from Level 2 if it exists.

- Fill out the Note field
- Press the Commit Changes button



When the changes have been committed the cell color changes from yellow to green.

#### 4.1.2 Revert Correction



To revert edited cells

- Select the cells you want to revert (they should be colored green)
- Press the Revert button



The code in front of the value has been removed

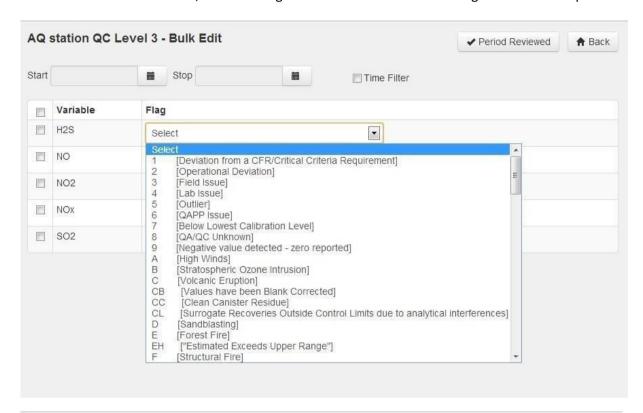
- Fill out the Note field
- Press the Commit Changes button

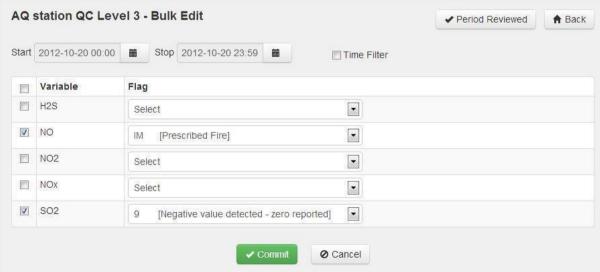


A notification appears that your modification have been saved and the flag of the reverted cells has been removed.

#### 4.2 Bulk Edit

Similar to bulk edit for Level 2, there are flags that are set for variables during a selected time period.

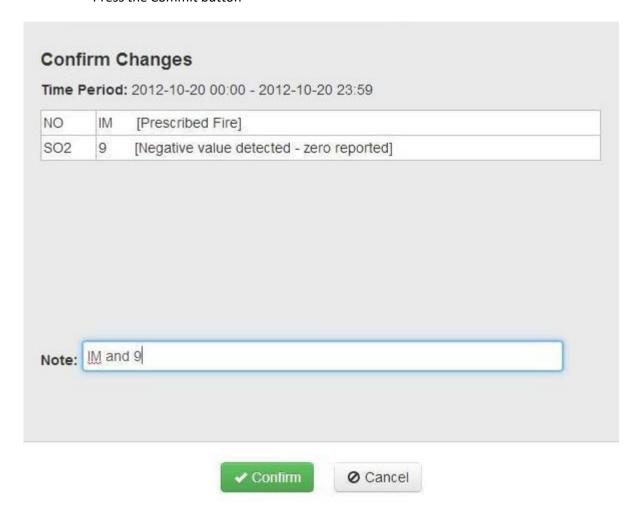




To bulk edit data, you need to start by selecting variables and setting flag.

- Select the start and stop date
  - If time filter is needed, check the Time Filter and select the hours you want the corrections be made between
  - Time filter can also be used when editing needs to be done every x days
- Check the variables you want to edit

- Select the flag you want to use
- Press the Commit button



Next you need to confirm the correction of the data

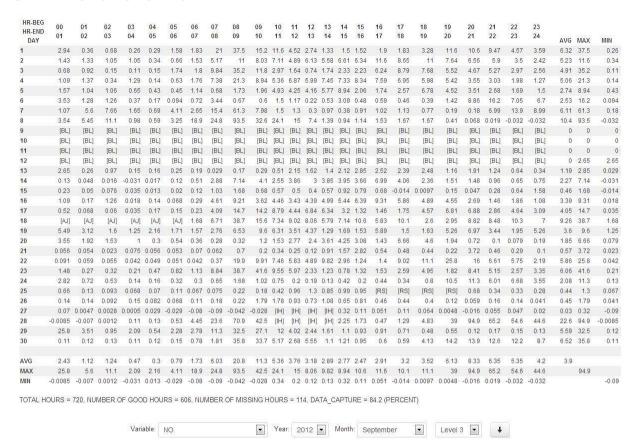
- Fill out the Note field
- Press the Confirm button

### 5. Reports

The reports can be accessed through the Quick View. They can all be downloaded to a text file.

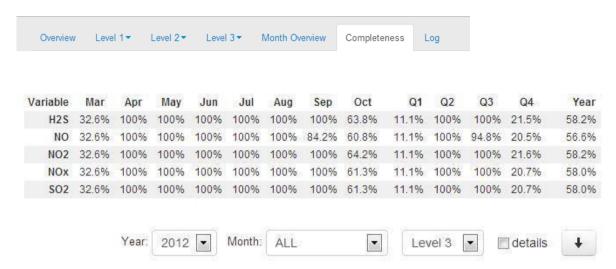


### 5.1 Month Overview



- Select variable, year, month and level
- Year will show a list of all the years where the selected Site has data
- It is possible to download the data to a delimited text file

### 5.2 Completeness



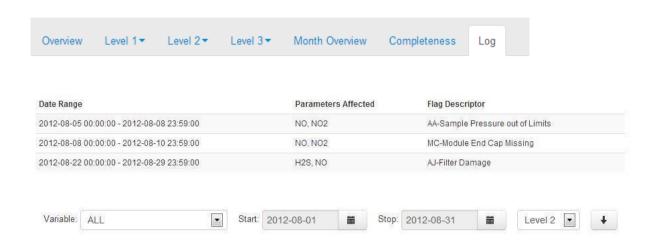
#### All months selected.



#### One month and details selected.

- Select year, month, level and details
- Year will show a list of all the years where the selected Site has data
- Details will show the counts behind the percentages
- It is possible to download the data to a delimited text file

### **5.3** Log



• Select variable, start and stop time and level

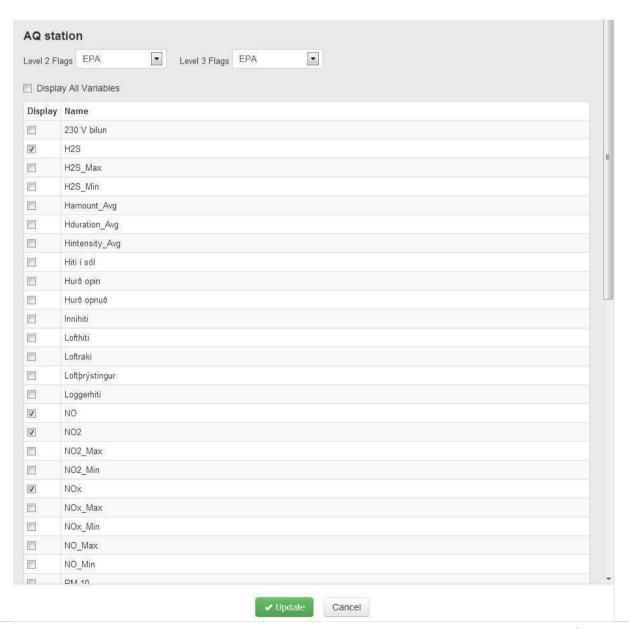
### **Appendix - Configuration**

The Quality Control only needs to be configured once in the beginning which can only be done by users who have access to QC site setup. The configuration is accessed through the Quick View Setup configuration.



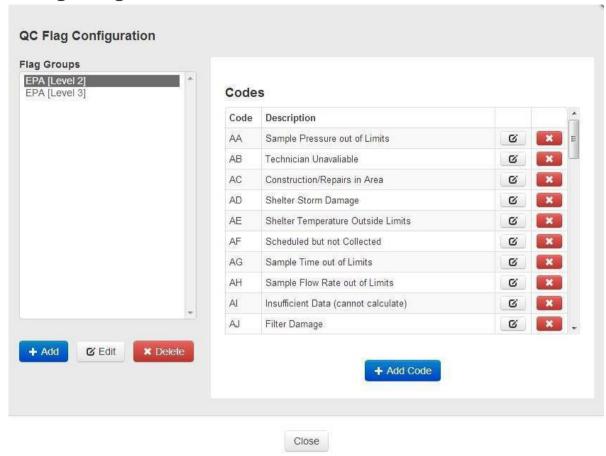
On the main QC site, the sites can be configured. For the station you wish to configure, select QA/QC from the select list and press the Edit button.

### 1. Site Configuration



- Select the Level 2 and Level 3 flags
- Select which variables you wish to be able to correct. For example maintenance variables such as battery voltage would not be selected.

### 2. Flag Configuration



Users that have the QC flag setup access, can edit the Flag Configuration.

EPA is the default flag. It's possible to add new flag groups if necessary.